How to create and link an edu-ID account

Introduction
Instructions on how to activate a SWITCH edu-ID account

Minimum requirements

- Browser
- NET-ID or Campus credentials

Instruction

1. Connect to the edu-ID web service: https://eduid.usi.ch/

2. Press the “Member login” button if you are a student, academic, internal or institute employee, then enter your CAMPUS credentials

   Instead, press the “Alumni/Guest login” button if you are an alumni or an external contributor, then enter your NetID credentials.
3. If you have not yet linked your edu-ID account to USI, you will be presented with the SWITCH edu-ID login page.

4. If you already have an edu-ID account, enter your credentials and press the "Login" button. Then skip to point 9.

5. If not, press the "Create account" button.
6. Fill in all fields and press the "Create user account" button.

![Registration Form]

Create a SWITCH edu-ID account

Please complete the following form to create a new SWITCH edu-ID account.

- First Name: John
- Last Name: Doe
- Personal E-mail Address: john.doe@example.org
- Password: [Enter password]
- Confirm Password: [Enter password]
- Please type: [Enter CAPTCHA]

I fully understand and accept the Terms of Use for creating and using a SWITCH edu-ID account. The link to the Terms of Use will also be sent to you by e-mail when your account has been successfully created.

Create account

7. Follow the link in the confirmation e-mail you received to activate your account.

![Email Verification]

E-mail Verification

Your SWITCH edu-ID account was successfully registered. An e-mail has been sent to florima@usi.ch. Please follow the instructions in the e-mail to activate your account.

Due to spam filters it may take a few minutes until you receive the e-mail. If you do not receive the e-mail within 10 minutes, please also check your spam folder.
8. Enter your credentials and press the "Login" button.
9. Press the "Accept" button to send the information indicated.

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Information Release
Common Name
Display Name
Given name
Surname
E-mail
Affiliation
Home organization

Do you accept to share the information listed above with the service and allow it to retrieve also information updated by you and/or by your organisation?

Additional information and consent revocation

Select an information release consent duration:

☐ Ask me again at next login
   I agree to send my information this time.

☒ Ask me again if information to be provided to this service changes
   I agree that the same information will be sent automatically to this service in the future.

This setting can be revoked at any time with the checkbox on the login page.
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10. The edu-ID account is now associated with USI.

Generating and connecting the SWITCH edu-ID

The connection with Switch edu-id has been completed successfully

Now you can close the browser
Log on to the SWITCH edu-ID account management page: https://edu-id.ch/.
If the linking was successful, you will find “Università della Svizzera italiana” in the “Linked Identities” section.

From here you can also complete your account information.  
It is advisable to enter a private e-mail address and the official e-mail address at USI.  
Both addresses can then be used to connect to the various services.