

# Guidelines to increase the effectiveness and efficiency of education within USI

*Note: this document is translated into English for reference purposes only. For all legal issues the original Italian text shall be referred to.*

Education, especially degree courses (Bachelor's and Master's) is one of the pillars of USI's activities and at the same time the main source of funding for the University.

This document presents some measures to support education programmes and those who manage them. These measures will be in place by the 2020-2021 academic year.

The management of an educational programme shall be supported through measures aimed at (i) promoting greater flexibility of expenditure and (ii) increasing the time available for management or providing financial incentives.

1. A fund is established for each Bachelor's and Master's programme.
  - 1.1. The fund is replenished every year in consideration of the total number of students, excluding those who are out of course.
  - 1.2. The Director uses it for activities relevant to the educational programme.
  - 1.3. The methods for calculating the amount are defined for each academic year by the University Administration and the Pro-Rector for Education and Students' Experience, accordingly with the financial resources.
2. The director of an educational programme is supported either by a reduction in teaching or by a financial incentive.
  - 2.1. The reduction in teaching is a maximum of 6 ECTS (respectively the financial incentive is a maximum of CHF 20'000.-).
  - 2.2. This measure is only applicable in Bachelor programmes with at least 200 students and Master programmes with at least 30 students. Those out of course are not counted.
  - 2.3. The methods for calculating the reduction (or financial incentive) are defined for each academic year by the University Administration and the Pro-Rector for Education and Students' Experience.
3. The director of a continuing education course shall be supported either by a reduction in teaching, or by a financial incentive, provided that such measures shall only affect the established profits of the programme, once the contribution to USI has been deducted.
  - 3.1. The reduction in teaching is a maximum of 6 ECTS.
  - 3.2. The methods for calculating the reduction (or financial incentive) are defined for each academic year by the University Administration and the Pro-Rector for Education and Students' Experience.