Università
della
Svizzera
italiana

Provisions for the Winter 2022 Examinations Session of the Academic year 2021-2022

Approved by the USI Rectorate on 13.01.2022

Note: this document is translated into English for reference purposes only. For all legal issues the original Italian text shall be referred to.

Context

Due to the ongoing uncertainty caused by the Coronavirus, USI considers it appropriate to take some extraordinary measures for the ordinary winter 2022 exam session of the 2021-2022 academic year. These decisions are made to protect the students' interest in the best possible way, prevent them from being penalised from the current situation, and ensure a serene environment within the University.

In the text, nouns declined in the masculine or masculine plural are also inclusive of the feminine or feminine plural.

Examination modalities

1. As a rule, exams of the ordinary winter session 2022 are carried out in attendance, according to the modalities provided by the Study Regulations of each Faculty.
2. In compliance with federal regulations, a certificate of vaccination, recovery or test (the so-called "3G") must be presented upon entering the classrooms to attend the exams; this certificate will be checked systematically by the exam supervisors.

Absence

1. A doctor's note is required for all absences due to illness. In addition, students who are unable to attend one or more exam sessions because of Covid-related symptoms, have tested positive on a molecular test (PCR test) or a rapid antigen test for covid-19, or are in isolation or quarantine may also be considered excused absentees. "Home-tests" tests are not valid.

2. Students who report an absence for the reasons listed above must fill out a self-certification form with supporting documentation. The self-certification must contain the information required on the form attached to this Directive.

3. The procedure is as follows: the student reports as soon as possible, in any case before the beginning of the exam, his absence for one of the reasons listed above. Such notification can be made through the self-declaration form or a simple email. Then, within 10 days from the exam date, the student is required to submit the self-declaration duly completed.

4. Absences excused in this way will not be counted as fail and therefore will not affect the number of attempts available to take or retake the exams.

Final arrangements

1. These Provisions are confirmed and notified:
   - To all students on the iCorsi platform and through the Students Service Office.
   - To all faculty members according to modalities defined by the single Faculties;
   - To the administrative staff involved through the Students Service Office;
   - To the university community as a whole through institutional communication channels.

2. Any exceptions and waivers are the competence of the Pro-Rector for Education and Students' experience after conferring with the relevant Faculty.

3. Any additional sessions that may be required due to the impact of the pandemic will be defined by the Pro-Rector for Education and Students' experience, in agreement with the Faculties.

4. Any complaints and appeals shall be governed in accordance with the Study Regulations of each Faculty.

5. These Provisions supersede for the ordinary winter 2022 examination session any conflicting provisions contained in other legal bases.

Attachment

Self-certification form.

Academic Studies Administration

Self-certification
of inability to sit one or more examinations in the winter 2022 session due to the covid-19 pandemic situation

As per Article 4 of the Provisions for the winter 2022 Examinations Session of the Academic year 2021-2022, I,

Name Surname
Matriculation number

hereby:

- declare under my own responsibility that I am unable to sit the following examination(s) of the winter 2022 session due to the current pandemic situation (i.e. symptoms, Covid-19 disease, isolation, quarantine):

  1.
  2.
  3.
  4.
  5.
  6.

- agree to provide the necessary supporting documentation in addition to this self-certification (namely: medical certificate, positive result of a molecular test or Covid-19 rapid antigen test, notice and/or certificate of isolation or quarantine, or other relevant documentation). Self-tests will not be considered. The supporting documentation shall be submitted as soon as possible, but no later than 10 days after the date of the relevant exam. The self-certification and any related supporting documentation shall be sent to the address of the relevant Faculty:
  - Academy of Architecture: info.arc@usi.ch
  - Faculty of Biomedical Sciences: decanato.med@usi.ch
  - Faculty of Communication, Culture and Society: decanato.com@usi.ch
  - Faculty of Economics: decanato.eco@usi.ch
  - Faculty of Informatics: decanato.inf@usi.ch

- confirm the truthfulness and authenticity of the declarations included in the self-certification and the relative supporting documentation, and acknowledge that forgery and/or improper use of said self-certification and/or the submission of fake supporting documentation may lead to the application of disciplinary sanctions by the relevant Faculty, in accordance with article 61 of the USI Statute and the Study Regulations of each Faculty.
- agree that USI processes my personal and sensitive data and acknowledge that USI commits to use the self-certification and the related supporting documentation in a strictly confidential manner.

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Place, date   Signature*

* Please provide a handwritten signature if possible, otherwise the self-declaration shall be sent from your personal USI e-mail address.