



# UNIVERSITÀ DEGLI STUDI DI PERUGIA

## Fact Sheet

CONTACT INFORMATION	
University Name	<b>UNIVERSITÀ DEGLI STUDI DI PERUGIA</b>
Erasmus Code	<b>I PERUGIA01</b>
Erasmus Charter for Higher Education (ECHE)	<b>29425-LA-1-2014-1-IT-E4AKA1-ECHE</b>
Chancellor of Università degli Studi di Perugia	<b>Prof. Franco Moriconi</b>  Piazza dell'Università, 1 06123 Perugia – Italy University website: <a href="http://www.unipg.it">http://www.unipg.it</a>
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Deputy for Cooperation to Development	<b>Prof. Fabio Maria Santucci</b> E-mail: <a href="mailto:fabiomaria.santucci@unipg.it">fabiomaria.santucci@unipg.it</a>
International Relations Office, European Community Programmes and International Cooperation  - <i>Bilateral Agreements</i>  - <i>Teaching and Staff Mobility</i>	Head of International Relations Office <b>Sonia Trinari</b>  Piazza dell'Università, 1 06123 Perugia - Italy  Tel: +39 075 5852106 Fax: +39 075 5852209 E-mail: <a href="mailto:area.relint@unipg.it">area.relint@unipg.it</a> Web: <a href="http://www.unipg.it/en">http://www.unipg.it/en</a>  Public Office Hours: Monday/Wednesday/Friday from 11:00 to 13:00 Tuesday from 15:00 to 17:00

<p>Outgoing Student Mobility Office</p> <p>- <i>Outgoing Erasmus Students, Placements and Framework Agreements</i></p>	<p>Head of Outgoing Student Mobility Office <b>Alessandra Tunno</b></p> <p>Piazza dell'Università, 1 06123 Perugia - Italy</p> <p>Tel: +39 075 5852072, 075 5852039, 075 5852395 Fax: +39 075 5852352 E-mail: <a href="mailto:servizio.outgoing@unipg.it">servizio.outgoing@unipg.it</a></p> <p>Public Office Hours: Monday/Wednesday/Friday from 11:00 to 13:00 Tuesday from 15:00 to 17:00</p>
<p>Incoming Student Mobility Office</p> <p>- <i>Incoming Erasmus Students, Placements and Framework Agreements</i></p>	<p>Head of Incoming Student Mobility Office <b>Stefania de Gennaro</b></p> <p>Piazza dell'Università, 1 06123 Perugia – Italy</p> <p>Tel: +39 075 5852024, 075 5852168 Fax: +39 075 5852352 E-mail: <a href="mailto:servizio.incoming@unipg.it">servizio.incoming@unipg.it</a></p> <p>Public Office Hours: Monday/Wednesday/Friday from 11:00 to 13:00 Tuesday from 15:00 to 17:00</p>
<p><b>ACADEMIC CALENDAR</b></p>	
<p>Academic Year</p>	<p>The Academic Year is divided into two semesters:</p> <p><b>1<sup>st</sup> Semester:</b> Lessons begin towards the end of September/beginning of October and end in December or January. Exams held in January and February.</p> <p><b>2<sup>nd</sup> Semester:</b> Lessons begin in February and end in the beginning of June. Exams held in June and July.</p> <p>There are two mid-semester holidays: Christmas and Easter and a long summer holiday which lasts from the middle of July until the end of August.</p> <p>Please consult the following link and select the Department to find all courses available: <a href="http://www.unipg.it/en/courses/bachelor-master-degrees/teaching-activities-2013-14">http://www.unipg.it/en/courses/bachelor-master-degrees/teaching-activities-2013-14</a></p> <p>ECTS System adopted: 1 CFU (Italian University Credit System) = 1 ECTS</p>

APPLICATION	
Deadlines for Online Application	<p>1<sup>st</sup> semester and full year: <b>15<sup>th</sup> July</b>  2<sup>nd</sup> semester: <b>15<sup>th</sup> December</b></p>
Application Procedure	<p>Erasmus mobility students must be nominated via e-mail by their Home Institution which will provide the student's full name, area of study, period of study and e-mail address.  Once nominated, the student will be sent on-line application instructions.</p> <p>Please be informed that student on-line application is mandatory and is accessible at the following link:  <a href="http://www.uri.unipg.it/incoming/">http://www.uri.unipg.it/incoming/</a></p> <p>Once students fill out the Student Application form on-line and Learning Agreement, they will need to activate the "print" function. Students will then print a copy of each: students and the Person Responsible in their Home Institution have to sign both documents.  All parties must <b>sign the document</b>; scanned copies of signatures or digital signatures are recognised.  The signed Student Application forms and Learning Agreements must be <b>sent on or before 15<sup>th</sup> July, 2014 for the 1<sup>st</sup> Semester and for the full year and 15<sup>th</sup> December, 2014 for the 2<sup>nd</sup> Semester</b> directly to the following e-mail address:  <a href="mailto:servizio.incoming@unipg.it">servizio.incoming@unipg.it</a></p>
LANGUAGE REQUIREMENTS	
Requested Language Skills	<p>A language certificate is not requested.  It is highly recommended that students have at least a basic level of Italian before coming to our University, since our classes are taught mainly in Italian. Lessons and both oral and written exams are in the Italian Language.  Our University offers Italian Language courses for all levels.</p> <p>For additional information, consult:  <a href="http://cla.unipg.it/corsi-erasmus.html">http://cla.unipg.it/corsi-erasmus.html</a></p> <p>Laboratory training may be in English.</p>
ACCOMMODATION	
Request for Accommodation	<p>Through an agreement with our University, A.Di.S.U. (Agenzia Regionale per il Diritto allo Studio Universitario) provides an Accommodation Service. We, at the Incoming Student Mobility Office, manage your reservations. Students will be able to apply on-line when completing the Application Form and Learning Agreement.</p>

	<p>For details regarding our University Residences, please consult: <a href="http://www.adisupg.gov.it/tutte-le-residenze-perugia">http://www.adisupg.gov.it/tutte-le-residenze-perugia</a></p> <p>The Università degli Studi di Perugia has approximately 200 places for international students in self-catering Halls of Residence. Places are available in shared rooms (2 people per room, same gender), some residences have private bathroom and kitchen facilities whereas others have them on each floor.</p> <p>The Halls of Residence have 24/7 porter surveillance; are mixed gender but rooms are shared by same gender.</p> <p>All residences have internet access and only some have private parking. Accommodation is distributed on a first-come, first-served basis. <b>Please take note that Halls of Residences are assigned and cannot be chosen by the student.</b></p> <p>The cost per person in a shared double room is € 150 per month + €5 linen kit (2 bath and 1 hand towels, 1 set of twin size sheets; to be changed at least every 10 days at an extra cost of €5), all bills included.</p>
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Private Accommodation	<p>Private accommodation is also possible but a regular rent contract is mandatory. There is an on-line service (CERCALLOGGIO ONLINE) which helps students find private accommodation and managed by property owners.</p> <p>For additional information, visit: <a href="http://www.cercalloggio-umbria.gov.it/index.php?lingua=2">http://www.cercalloggio-umbria.gov.it/index.php?lingua=2</a></p> <p>This service helps assuring a set form of standards and rent.</p>
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## REGISTRATION PROCEDURE

Upon your arrival in Perugia, **in order to be enrolled** at the Università degli Studi di Perugia, kindly present yourself during opening hours (Monday, Wednesday, Friday from 11.00 to 13.00 or Tuesday from 15.00 to 17.00) at the Incoming Student Mobility Office (P.zza dell'Università,1 - Perugia) where you will be provided with all the necessary information regarding your Erasmus period. To complete your registration procedure, you must bring the following documents with you:

- \* One copy of your passport or I.D. card
- \* Certification from your Home University which declares that you are an Erasmus exchange student, selected to study at the Università degli Studi di Perugia during the academic year 2014/2015
- \* Confirmation of Arrival Certificate (if available from your Home Institution, if not, our Office can provide you with a Certificate of Arrival and Departure)
- \* Three passport size photos
- \* The University Registration form, which you can download from <http://www.unipg.it/en/unipg/mobile-students> filled in and duly signed by yourself.

## PERMIT OF STAY

Non EU students who wish to study in Perugia for more than 3 months must apply for a permit of stay within 8 days of their arrival. To do this, students must pick up a free 'Permesso di Soggiorno' application pack from any post office branch, return it completed and with the appropriate documents to a "Sportello Amico" desk at the Post Office within 8 days. The permit will then be issued by the "Questura" of Perugia.

## HEALTH INSURANCE

**EU students** must bring their European Health Insurance Card. This card entitles the holder to any medical assistance that might become necessary during a temporary stay (but cannot be used for private sector health care providers). This assistance will be provided in accordance with the legislation of the host State.

For more details, go to:

<http://ec.europa.eu/social/main.jsp?catId=509&langId=en>

<http://ec.europa.eu/social/main.jsp?catId=1021&langId=en&intPageId=1742>

**Non EU students** must obtain health insurance prior to their arrival in Italy. This is essential as health-care in Italy can be expensive. In addition, a Health Insurance Certificate is needed in order for the students to obtain their permit of stay and, in some cases, a study visa. To verify that they are acquiring the correct health insurance, non EU students should check their policy first with the Italian Consulate in their home country.

## DEPARTMENTS

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