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# Directive on the election of the Faculty Council representatives

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Given article 5 of the Informatics Faculty Statute, the Dean's office has adopted the following directive approved at the Faculty Meeting of 16 December 2014.

## I External teachers

### Art. 1 Nomination

1. The external teachers elect a Faculty Council representative during an election assembly.
2. The representative is a member of the Faculty Council, attends the Faculty Council meetings, and acts as an interface between the external teachers and the Faculty Council.

### Art. 2 Election Assembly

1. The representative calls for and leads an election assembly before 30 November.
2. The election assembly and vote can be organized electronically.
3. All external teachers are eligible.
4. The representative for the next calendar year is elected with a simple majority of the participants of the election assembly and the name is communicated to the Dean's Office before 15 December.

### Art. 3 Mandate

1. The mandate of the representative is for one year, starting on 1 January.
2. The mandate can be renewed.

### Art. 4 Removal

1. The mandate of the representative can be revoked by the nominating body only for serious reasons (e.g., illness, illicit acts, etc.).
2. In that case, a new representative is elected for the rest of the calendar year within 14 days.

### Art. 5 Substitution

1. The representative is replaced by a substitute whenever the representative is unavailable.
2. The substitute is elected together with the representative at the election assembly. Election and mandate of the substitute follow the rules in articles 2, 3, and 4.

## **II Post-docs, doctoral students and students**

### **Art. 1 Nomination**

1. Each of the three groups of post-docs, doctoral students, and students (Bachelor and Master) elects a Faculty Council representative during an election assembly.
2. The representatives are members of the Faculty Council, attend the Faculty Council meetings, and act as an interface between the respective group and the Faculty Council.

### **Art. 2 Election Assembly**

1. The representative calls for and leads an election assembly before 31 May.
2. The election assembly is attended by all members of the respective group. Anyone who is foreseen to be a member of the group during the next academic year is eligible.
3. The representative for the next academic year is elected with a simple majority of the participants of the election assembly and the name is communicated to the Dean's Office before 15 June.

### **Art. 3 Mandate**

1. The mandate of the representative is for one year, starting on 1 September.
2. The mandate cannot be renewed.

### **Art. 4 Removal**

1. The mandate of the representative can be revoked by the nominating body only for serious reasons (e.g., illness, illicit acts, etc.).
2. In that case, a new representative is elected for the rest of the calendar year within 14 days.

### **Art. 5 Substitution**

1. The representative is replaced by a substitute whenever the representative is unavailable.
2. The substitute is elected together with the representative at the election assembly. Election and mandate of the substitute follow the rules in articles 2, 3, and 4.