Curricular internship requirements — Master students enrolled in a.a. 2017-2018

Please find below the curricular internship's requirements for each degree, as defined in the specific study programme:

MASTER PROGRAM	COMPULSORY INTERNSHIP	MIN. DURATION (MONTHS)	SEMESTER	ECTS	RESPONSIBLE (Prof)	Assistant
Master in Economics						
Banking and Finance	YES	2	After the 2nd sem.	6	Plazzi Alberto	Muè Katia
Economia e Politiche Internazionali (MEPIN)	YES	3.5	After the 2nd sem.	15	Filippini Massimo	Beretta Edoardo
Economic Policy	YES+ (It may be replaced by Field Work, Research Stay with a Professor or 2+ electives)	1	4th sem.	12	Funk Patricia	Bassetti Lucia
Finance	YES+ (It may be replaced by Field Project)	2	After the 2nd sem.	6	Plazzi Alberto	Muè Katia
Management	NO (Replaced by Field Project)	n.a.	n.a.	n.a.	Beck Nikolaus	Kruesi Chiara
Master in Communication Sciences						
Communication, Management and Heath	NO (Replaced by Field Project)	n.a.	n.a.	n.a.	Schulz Peter	Cafaro Teresa
Cognitive Psychology in Health Communication	NO (Replaced by Field Project)	n.a.	n.a.	n.a.	Schulz Peter / Di Serio Clelia	Cafaro Teresa
Gestione dei Media	YES + (It may be replaced by an exchange in an university abroad)	2.5	4th sem.	12	Hibberd Matthew	Cucco Marco
Lingua, letteratura e civiltà italiana (MLCI)	NO	3	3rd / 4th sem.	6	Prandi Stefano	Miecznikowski Johanna
Joint Masters in Economics and Communication						
Financial Communication	YES	2	2° Sem.	6	Rocci Andrea	Raimondo Carlo
International Tourism	YES	2	After 2nd or 4th sem.	6	Maggi Rico	Vroegop Eva

Public Management and Policy	NO	n.a.	n.a.	12	Meneguzzo Marco, Villeneuve Jean-Patrick	Barreca Manuela, Bassetti Lucia
Joint Masters in Communication and Economics						
Marketing	YES+ (It may be replaced by Field Project)	3	4° Sem.	12	Visconti Luca	Roberta de Sanctis
Corporate Communication	NO (Replaced by Field Project)	n.a.	n.a.	n.a.	Lurati Francesco	Kruesi Chiara
Master Informatics						
Computational Science	NO	n.a.	n.a.	n.a.	Schenk Olaf	Caggiano Janine
Informatics	NO	n.a.	n.a.	n.a.	Pautasso Cesare	Caggiano Janine
Artificial Intelligence	NO	n.a.	n.a.	n.a.	Gambardella Luca Maria	Caggiano Janine
Cyber-Physical and Embedded Systems	NO	n.a.	n.a.	n.a.	Alippi Cesare	Caggiano Janine
Software & Data Engineering	NO	n.a.	n.a.	n.a.	Pautasso Cesare	Caggiano Janine
Joint Masters in Informatics and Economics						
Management & Informatics	NO (Replaced by Field Project)	n.a.	n.a	n.a	Langheinrich Marc	Caggiano Janine
Financial Technology and Computing	NO	n.a.	n.a.	n.a.	Langheinrich Marc, Nowak Eric	Caggiano Janine
Master in Architecture						
Master in Architecture	YES (only for those who did not do the internship during the Bachelor or have not had any other job experience)	9	After the 2nd sem.	n.a.	Cappellato Gabriele	Perregrini Stefano

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Curricular internship requirements — <u>Bachelor</u> students enrolled in a.a. 2017-2018

Please find below the curricular internship's requirements for each degree, as defined in the specific study programme:

Bachelor						
Bachelor in Economics	NO	1	After 4th sem.	3	Beretta Edoardo	Beretta Edoardo
Bachelor in Communication Sciences	NO	n.a.	n.a.	n.a.	Balbi Gabriele	Giacomelli Stefano
Bachelor in Informatics	NO (Replaced by Field Work)	n.a.	n.a.	n.a.	Lanza Michele	Prevostini Mauro; Larghi Elisa
Bachelor in Architecture	YES	9	After the 4th sem.	n.a.	Cappellato Gabriele	Perregrini Stefano

Validation Process

To validate an internship as an integral part of one's degree curriculum the candidate is expected to hand in the following documents.

1. **Before starting the internship:**

   a) Fill out the internship registration form providing the basic information regarding your internship (the form can be modified at any time).

   b) Submit the registration form to the Assistant to the Director of your Bachelor/Master's program in order to obtain the relevant approval, which will be given based on the contents of the proposed internship.

   c) Deliver the approved form and a copy of the internship contract to Career Service (by email or by hand at the front desk) or get in touch with the Career Service if the employer asks you to sign an internship agreement.

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2. **At the end of the internship:**

d) Deliver a copy of the internship certificate to Career Service filled out by the employer at the end of the internship period.

e) Fill the internship report, minimum length required: 1 page (the internship report must be filled in with the official Master language and have to be drawn up properly and accurately in order to obtain the validation required to earn the relevant ECTS).

For any further information, please check the Guidelines.

Previous work experience

The validation of previous work experiences is subject to evaluation by the Director of the Master programme.