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| Career Service |
| Training and Career  Guidance Project |

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| **Name of Trainee** |  | |  | |
| Date of birth |  | Place of birth |  |  |
| Resident of |  | |  | |
| Fiscal code |  | |  | |
| **Current status** |  Upper secondary school student | |  Undergraduate student | |
|  Graduate student | |  Postgraduate student | |
|  Vocational / Technical / Trade College   student | |  Unemployed (lay-off) / Mobility student | |
|  Job-seeker | |  Disabled | |

|  |  |  |
| --- | --- | --- |
| Host Employer |  |  |
| Company Supervisor / Mentor |  |  |
| Intern / Trainee location (plant/department/office) |  |  |
|  |  |
| Working hours |  |  |
| Duration of placement / traineeship | from | to |
| Faculty supervisor  (designated by Promoting Institution) | USI Career Service |  |

**Insurance Policies** (not to be paid by the Promoting Institution):

* Any risks of accident arising from the traineeship or work experience carried out in the terms set out in this Agreement, are covered by the insurance policy signed with [Company]   
   insurance policy no. taken out by the Intern/trainee under status .
* Any third-party cover/liability insurance for the period of the traineeship or work experience undertaken according to the terms set out in this Agreement is guaranteed by insurance policy no. taken out by the Intern/Trainee with [Company] .

Objectives; terms and conditions of internship:

Expected perks:

Duties and responsibilities of the Intern / Trainee:

Place and date:

|  |  |  |
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| Signed by the representative  of Promoting Institution |  | Signed by the representative of Host Employer |
|  |  |  |
|  |  |  |
| Albino Zgraggen  Segretario Generale |  | Nome Cognome |
|  |  |  |
| Having read the Agreement and fully accepting its terms and conditions |  |  |
| Signed by the Trainee / Intern |  |  |