

Sectoral Regulations for limitation of admission to medical studies at the Università della Svizzera italiana¹

of 02.12.2016 (status 12.12.2023)

Disclaimer: These General regulations for admission and matriculation have been drawn up in Italian. A non-legally binding English translation has been provided for information purposes only. The Italian version shall prevail over the English translation.

The Academic Senate of the Università della Svizzera italiana

in accordance with the Universities Act *Legge sull'Università della Svizzera italiana, sulla Scuola universitaria professionale della Svizzera italiana e sugli Istituti di ricerca* of 3.10.1995 (LUni); the Statute of the Università della Svizzera italiana and the regulations for admission and matriculation *Regolamento generale per le ammissioni e le immatricolazioni all'Università della Svizzera italiana*, of 14.4.2000,

decrees:

Chapter I – Generalities

Art. 1 Scope of Application	¹ The following Sectoral Regulation applies to the study of medicine at the Università della Svizzera italiana (hereinafter referred to as USI).
	² This text regulates the ordering and implementation of admission restrictions as well as the allocation of study places to the Bachelor and Master of Medicine.
	³ In the text, nouns that are declined in the masculine or masculine plural form are also inclusive of the feminine or feminine plural.
Art. 2 Foreign Candidates²	¹ With regards to access to medical studies, the following Candidates are considered in the same way as Swiss nationals:
	a. nationals of the Principality of Liechtenstein; b. foreign nationals settled in Switzerland or the Principality of Liechtenstein; nationals of a Member State of the European Union, of Iceland and Norway, with a Swiss residence permit EU/EFTA with the mention "gainful employment" ("Erwerbstätigkeit"; according to Art. 9 para. 3, Annex I, of the Agreement between the Swiss Confederation, on the one hand, and the European Community and its Member States, on the other, on

¹ Formerly Regulations for limitation of Admission to Medical Studies at the Università della Svizzera Italiana

² Recalls the Recommendation of the University Council on the admission of foreign Candidates to medical studies in Switzerland of 27 February 2020 for the original text refer to Empfehlung des Hochschulrats für den Zugang ausländischer Studienanwärterinnen und -anwärter zum Medizinstudium in der Schweiz vom 27. Februar 2020

the Free Movement of Persons, ALC, RS 0.142.112.681) who can prove having a professional activity closely related to medical studies. A professional activity closely related to medical studies is defined as at least one year of gainful employment in Switzerland in one of the professions listed in the Art. 2 of the Medical Professions Act [LPMed, SR 811.11];

- c. children, regardless of their nationality, of nationals of a member state of the European Union, Iceland, Norway and the Principality of Liechtenstein, with a Swiss residence permit as a family member of an EU/EFTA citizen in Switzerland with the indication "Family reunification" ("Familiennachzug" according to Art. 3 para. 6, Annex I, ALC);
 - d. foreign nationals resident in Switzerland in accordance with articles 23 to 26 of the Swiss Civil Code [CC, SR 210]:
 - i. who have been in possession of a residence permit in Switzerland for at least five years without interruption with the main purpose of their stay being "gainful employment",
 - ii. who have a federal or cantonal, Swiss-recognized Matura certificate (in accordance with the Ordinance of 15 February 1995 on the Recognition of Matura Certificates and the Regulations of the Swiss Conference of Cantonal Ministers of Education of 16 January 1995, known as Verordnung vom 15. Februar 1995 über die Anerkennung von gymnasialen Maturitätsausweisen und dem Reglement der Schweizerischen Konferenz der kantonalen Erziehungsdirektoren vom 16. Januar 1995 über die Anerkennung von gymnasialen Maturitätsausweisen),
 - iii. who hold one of the following certificates:
 - Swiss Federal Professional Matura ("Eidgenössisches Berufsmaturitätszeugnis")
 - Liechtenstein Professional Matura certificate ("Berufsmaturitätszeugnis") recognized by the State Secretariat for Education, Research and Innovation (SERFI)
 - Professional Matura certificate recognized throughout Switzerland
In conjunction with the certificate of successful completion of the supplementary examination (in accordance with the Ordinance of 2 February 2011 on the Supplementary Examination for the Admission of Holders of a Federal Professional Maturity Certificate or a Professional Maturity certificate recognized by the Universities throughout Switzerland, known as Ergänzungsprüfung für die Zulassung von Inhaberinnen und Inhabern eines eidgenössischen Berufsmaturitätszeugnisses oder eines gesamtschweizerisch anerkannten Fachmaturitätszeugnisses zu den universitären Hochschulen, RS 413.14),
 - iv. who are married to or are living 'in a registered partnership' with a Swiss national,
 - v. whose spouse or registered partner is holds a Swiss settlement permit,
 - vi. whose spouse or registered partner has been resident in Switzerland for at least five years without interruptions and have a residence permit with the main purpose of stay being "gainful employment";
 - e. foreign nationals residing in Switzerland for at least two years in accordance with articles 23 to 26 of the Swiss Civil Code,
 - i. whose parents are settled in Switzerland,
 - ii. whose parents have been resident in Switzerland for at least five years without interruption and who have been in possession of a residence permit with the main purpose of stay being "gainful employment";
-

	<p>f. children whose parents enjoy a diplomatic status in Switzerland. (FDFA Legitimation Card type "B", "C" and "D blue");</p> <p>g. refugees recognized by the Swiss Confederation.</p> <p>² The following conditions apply:</p> <p>a. the reference date is the one established by Swiss universities as the closing date for submission of applications for medical studies.</p> <p>b. foreign nationals referred to in para. 1, let. a to h must submit the documents proving their eligibility for admission no later than the day of the registration deadline. The certificates in accordance with para.1 lett e, points ii. and iii. may be submitted subsequently.</p> <p>³ The general admission requirements of the university chosen by the Candidate remain reserved.</p> <p>⁴ The Recommendation of the University Council of 19 November 2015 is revoked.</p>
Art. 3 Application Deadline	<p>¹ With regards to the Bachelor of Medicine, the application deadline for medical studies is set by Swiss universities and corresponds yearly to the 15 February (for starting in the autumn semester of the same year). Late registrations will not be considered.</p> <p>² For the Master of Medicine, the application deadline is set by USI and corresponds yearly to the 30 April (for starting in the autumn semester of the same year). Late applications may be considered depending on availability.</p>
Art. 4 Admission capacity	<p>¹ In accordance with the Art.10 para. 2 letter j. of the Statute of USI, the University Council, upon proposal of the Faculty of biomedical sciences, shall determine the admission capacity for the first year of the Bachelor of Medicine and for the first year of the Master of Medicine on an annual basis.</p> <p>² The Faculty teaching capacity is defined by taking into account teaching staff, logistics, financial resources, infrastructure, as well as healthcare facilities' capacity in offering clinical training.</p>
Art. 5 Admission regulations of the Università della Svizzera Italiana	<p>The Regulations for admissions and matriculation at USI <i>Regolamento generale per le ammissioni e le immatricolazioni all'Università della Svizzera italiana</i> apply to everything not expressly regulated in these Sectoral Regulations.</p>

Chapter II – Bachelor of Medicine

2.1. Pre-enrollment

Art. 6 Restrictions on admission	<p>Restrictions on admission shall be imposed if the number of pre-enrollments for the first year of the Bachelor programme exceeds the admission capacity defined in Art. 4, para. 1., despite the redirection of Candidates to other Swiss universities and taking into account an average withdrawal rate.</p>
---	---

2.2. Aptitude Test

Art. 7 Purpose of the aptitude test	<p>If restrictions on admission are introduced, candidates willing to start a Bachelor of Medicine must take the aptitude test.</p>
--	---

Art. 8 Admission to the aptitude test	<ol style="list-style-type: none">¹ The aptitude test is open to anyone who:<ol style="list-style-type: none">a. can fulfil all admission requirements for the Bachelor of Medicine by the start of the study programme.b. can provide evidence of all special requirements which, according to the admission guidelines in force, must already be fulfilled at the application deadline (15 February).
Art. 9 Organization and implementation	<ol style="list-style-type: none">¹ The general secretariat of the Swiss University Conference (Schweizerische Hochschulkonferenz - SHK), or another authority designated in agreement with the other cantons, is responsible for organizing and conducting the aptitude test and pursue the subsequent allocation procedure.² The organization and conduction of the aptitude test and the subsequent allocation procedure shall be coordinated with the other cantons in which an aptitude test is also conducted.
Art. 10 Costs	<ol style="list-style-type: none">¹ Candidates must contribute to the costs of the test with an amount defined by the competent authority.² The amount shall be paid to the competent authority 45 days before the day of the test at the latest. Candidates not having paid the amount within this deadline are not admitted to the test. In this case, the application is considered as withdrawn.³ To Candidates willing to be evaluated by using their previous year test results in accordance with Art. 14, para. 2, no contribution fee will be asked.
Art. 11 Disruption of the examination and unfair behavior	<ol style="list-style-type: none">¹ Candidates interfering with the correct course of the test shall be excluded by the supervisor from completing the test. The final result is calculated on the test completion achieved up to the exclusion.² Candidates trying to dishonestly influence the test result shall be excluded by the supervisor from completing the test. In particular, dishonest acts and procedures include the use of unauthorized aids and the completion of a test section outside the allocated and allowed time frame.³ If a Candidate is excluded from further participation in the test due to dishonest acts or procedures, or if these are discovered after completion of the test, the test will be evaluated with a result of zero points.⁴ This provision shall apply to all applicants who have chosen USI as their first preference study location, regardless of the place in which they sit the test.⁵ Candidates who do not agree with the measure taken may request an additional instruction from the responsible university according to Art. 13.

2.3. Allocation

Art. 12 Allocation	<ol style="list-style-type: none">¹ Allocation of study places to Candidates<ol style="list-style-type: none">a. The competent authority (Swissuniversities) shall distribute the Candidates with a sufficient test result among the universities involved in the aptitude test procedure.b. In allocating places of study, the competent body shall, as far as possible, comply with the wishes of the Candidates. The place of residence, the test result and, in exceptional cases, personal circumstances, shall be taken into account.² Allocation of vacant study places after a first distribution round<ol style="list-style-type: none">a. After the first distribution round, vacant study places shall be allocated by the competent authority (Swissuniversities) in consultation with the concerned universities.b. The allocation procedure shall be deemed as completed 10 days before the start of the <u>courses</u>.
-------------------------------	---

Art. 13 Decision on a place at the USI	The Admissions and Diplomas office notifies of the admission or non-admission decision applicants who have indicated USI as their first-choice place of study and those who have been assigned a study place at USI.
Art. 14 Registration to the aptitude test repetition	<ol style="list-style-type: none"> ¹ Candidates not having been assigned to a place of study because of the test result can pre-register again the following year and repeat the test. These Candidates will be treated in the same way as Candidates who are applying for the first time. Only the last test result achieved is considered as valid. ² Candidates re-registering within one year after passing the test, can waive retaking it. If requested so, the test result achieved previously is converted to a scale equivalent to that of the current year's test. The value calculated in this way is decisive.

2.4. Admission

Art. 15 Confirmation of the place of study	<ol style="list-style-type: none"> ¹ Within 10 days of receipt of the decision, admitted Candidates must confirm to USI that they will start the medical studies on the indicated date. ² If the admission requirements are met, USI decides on admission to the study programme. ³ In the absence of the applicant's confirmation, the admission decision is deemed to have been revoked and the study place is available.
---	---

2.5 Change of University or of field of studies

Art. 16 Change of university or of field of studies	<ol style="list-style-type: none"> ¹ Human medicine students who have been admitted to another university on the basis of the Swiss aptitude test, can be admitted to the Bachelor of Medicine starting from the second year of studies, provided that seats are available. ² Shall dentistry students from a Swiss university be willing to change to human medicine, the following conditions apply: <ol style="list-style-type: none"> a. the request can be considered only if seats are available b. the admission is possible only to the 3rd year of the Bachelor of Medicine c. the Candidate must have completed the Bachelor of Dentistry in a Swiss university d. the aptitude test result allowing the access to previous dental medicine studies must be ranked within the range of results that in the same year were considered as valid for accessing studies in human medicine.
--	---

Chapter III – Master of Medicine

Art. 17 Registration and admission	<ol style="list-style-type: none"> ¹ Students already enrolled at USI submit their application to the Master of Medicine with their autumn semester registration. ² Students of partner universities (ETH and UniFR) with which USI has concluded an agreement, submit the application to the Master of Medicine via online registration. ³ Students of other universities apply for admission via online registration. ⁴ Admission to the spring semester is not accepted.
Art. 18 Allocation of study places in the Master of Medicine	<ol style="list-style-type: none"> ¹ Candidates holding a Bachelor of Medicine from USI are granted a place of study for the Master of Medicine at USI. This, if transition from Bachelor to Master courses is pursued without interruptions. ² Candidates holding a Bachelor degree in human medicine from a partner university with which USI has concluded an agreement (ETH and UniFR) will

receive a place of study for the USI Master of Medicine, within the agreed number, if the transition from Bachelor to Master is pursued without interruptions.

- ³ Students enrolled in the Master of Medicine USI who have to repeat the year due to insufficient results.

Art. 19
Allocation of free
study places

- ¹ Assuming that there will still be free seats after the allocation as per Art. 18, the remaining study places will be allocated by USI according to the following order of priority:
- a. Candidates holding a Bachelor degree in human medicine from USI or a partner university (ETH and UniFR), who did not begin the Master of Medicine directly after the Bachelor completion.
 - b. Candidates holding a Bachelor degree in human medicine from a Swiss university that takes part in the qualifying aptitude test.
 - c. Candidates holding a Bachelor degree in human medicine from a Swiss university that does not take part in the qualifying aptitude test.
 - d. Candidates holding a Bachelor degree in human medicine from a foreign university recognized by the Federal Commission of medical professions MEBEKO, if this diploma entitles students to access the Master in human medicine in that country. For countries in which no division between Bachelor and Master is established, the progress of the course of studies will be considered, which has to entitle students to access the forth year of studies in human medicine in that country.
 - e. Candidates holding a Master degree in human medicine from a foreign university, who have a MEBEKO decision and still have to complete courses in a Master programme in order to be admitted to the federal examination.
 - f. Within the respective priority group (paras. 1 - 5), the allocation is made by taking into account the Bachelor degree evaluation or the average mark of the Transcript respectively; language skills, place of residence and in exceptional cases also personal circumstances.

Chapter IV – Administration of justice and final provisions

Art. 20
Provisions and
recourses

The provisions of Art. 62 of the USI Statute apply to disputes (namely, objections and appeals).

Art. 21
Final provision

These Sectoral Regulations were approved by the Council of Professors at its meeting on 11.12.2023 and take effect immediately.
