

# Conferences Contract

**Attention!**  
Forms filled by handwriting  
will not be accepted

**Date conference / review**

**Place**

**Title of conference /  
workshop review**

**Remuneration: CHF/Euro**

**Exp**

**Personal details of the guest lecturer / reviewer**

**Name / Surname**

**Address**

**CAP**

**City**

**Date of Birth**

**Nationality**

**N° AVS (if available)**

attach copy (for remuneration of CHF. 2'300.- per calendar year, social security contributions will be immediately deducted; please fill the AVS and personal data forms)

**Email**

**Foreign lecturers resident in Switzerland**

**Type of permission**

(attach copy of work permit)



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**Information necessary for remuneration \***

Full name of bank, address and account number

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**Account owner**

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**IBAN + SWIFT/BIC**

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**For lecturers with tax domicile abroad**

In cases in which the conditions under art. 14 cpv. 2, lett. b) i) Reg. CEE 1408/71 are fulfilled, the lecturer/reviewer will pay the employer's part of social welfare payment to the relative foreign authority in accordance with art. 109 of the CEE 574/72 Regulation. The lecturer/reviewer whose activity during the year exceeds the temporary limits established by Canton Ticino, would be submitted to welfare contributions on all emoluments received during the same year.

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**The undersigned declares s/he lives in**

As per the Swiss Convention in force; and that s/he does not to have any permanent organization or a permanent address in Switzerland to which income can be effectively linked. The applied Swiss income tax deduction can be refunded in the home country as per bilateral tax agreements between the two countries.

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**If resident in Italy**

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**Place of Birth**

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**Fiscal Code**

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**Applied Swiss income tax deduction**

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|             |   |
|-------------|---|
| <b>15 %</b> | Daily income up to CHF 200.-            |
| <b>20 %</b> | Daily income from CHF 201.- to 1'000.-  |
| <b>25 %</b> | Daily income from CHF 1001.- to 3'000.- |
| <b>30 %</b> | Daily income over CHF 3'001.-           |

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**Date****Signature of Lecturer / Reviewer**

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**Lecturer name resp. of course / atelier****Signature**

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**Note**

The remuneration will be paid at the latest 60 days after the conference/review. The conference can be video/audio recorded and made available to the Academy for educational purposes. The lecturer's script can be published without any further charge after consultation has taken place with the author for possible editing of the content.

\* Compulsory Information

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